



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the PG Dept. of Psychiatry

Ref.No. SMC/PSY/2025/01

Dated: 07/11/2025

NOTICE

The meeting of Board of Studies of Department of Psychiatry will be held on 14/11/2025 at 11:00 am in the department. The agenda of meeting

- Agenda Item No. 1 – To confirm the minutes of previous BOS held on 17/03/2025.
- Agenda Item No. 2 – Introduction of any new value – added courses.
- Agenda Item No. 3 – To start Post- Doctoral Certificate Courses (PDCC).
- Agenda Item No. 4 – Ratification of feedback on curriculum, classroom teaching and their action taken report(ATR).
- Agenda Item No. 5 – To review ongoing research activities.
- Agenda Item No. 6 – To start a new certificate course for Undergraduate and Postgraduates.
- Agenda Item No. 7 – Any change in CBME.
- Agenda Item No. 8 – Ratification of guidelines from medical college for Proctorial board.
- Agenda Item No. 9 – to review MoUs
- Agenda Item No. 10 – Any other item with the permission of the Chair (Advance copy of proposals to be submitted by 17-11-25)

Dr. Vivek Kumar
Prof. & Head
Department of Psychiatry
SMC & CSS Hospital

Copy to

- Faculty members, dept of Psychiatry
- Dr. Gourav Menwal, Prof. Dept. of Orthopedics
- Dr. Mohan Dhyani (Prof. & Head) Shri Guru Ram Rai Institute of Medical & Health Sciences, Dehradun
- Dr. Pankaj Verma (Prof. & Head) VMMC Safdarjung Hospital Delhi
- Dr. Rakesh Kr. Biswas, Moradabad



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Office of the PG Dept. of Psychiatry

Ref.No. SMC/PSY/2025/2

Dated: 14/11/2025

Minutes for Meeting of Board of Studies held on 14-11-2025

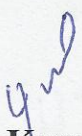
A meeting of Board of Studies was held on 14-11-2025 at 11:00 am in the office of the Head of Psychiatry Department.

Following members attended the meeting-

- | | |
|--------------------------|-----------------------------|
| 1. Dr. Vivek Kumar | - In Chair |
| 2. Dr. Gourav Menwal | - Internal cognate member |
| 3. Dr. Swaleha Mujawar | - Member |
| 4. Dr. Mohan Dhyani | - Subject Expert |
| 5. Dr. Pankaj Verma | - Subject expert from R & D |
| 6. Dr. Rakesh Kr. Biswas | - Senior Alumni |

At the onset, the Chairperson BOS welcomed all the members and all members who attended the meeting were requested to give their active inputs. The items were taken up as per agenda.

1. Agenda Item No. 1: Minutes of last BOS meeting – The Last Meeting of Board study were discussed . The Members confirmed the minutes
2. Agenda Item No. 2 – Introduction of new value added course - No new value added course were discussed
3. Agenda Item No 3: Discussion about starting Post Doctoral certificate course was done.
4. Agenda item No. 4: - Ratification of feedback on curriculum, classroom teaching and their ATR was done.
5. Agenda item No. 5: - Ongoing research activates were reviewed
6. Agenda Item No. 6 – No new certificate course for Undergraduates and postgraduate
7. Agenda Item No. 7 – No change in CBME
8. Agenda Item No. 8 – MoUs were reviewed
9. Agenda Item No. 9 – No other item.


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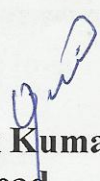
Ref.No. SMC/PSY/2025/3

Dated: 14/11/2025

Action Taken Report (ATR)

ATR on minutes of board of studies meeting held on 17.03.2025

S.No.	Agenda Item	Decision	Outcome/ Result
1.	Conformation of Previous Minutes of meeting	The members confirmed the minutes	The members passed the minutes
2.	To discuss Value added course	Confirmed by Chairperson and members	No value added course for the upcoming year
3.	Any change in the competencies as per the CBME guidelines for upcoming sessions	Member confirmed the points discusses	Changes were implemented as per the CBME guidelines for the upcoming session.
4.	E – Logbook	Members conformed the discussion	E – logbook to completed within 06 months


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Office of the PG Dept. of Psychiatry

Ref.No. SMC/PSY/2025/

Dated: 14/11/2025

Attendance Minutes of meeting of Board of Studies held on 14/11/2025

<u>S.No.</u>	<u>Name of Faculty</u>	<u>Designation</u>	<u>Signature</u>
1	Dr. Vivek Kumar	Prof. & Head (Psy. Dept.) CSSH	
2.	Dr. Gourav Menwal GAURAV	Prof. (Ortho. Dept.) CSSH	
3.	Dr. Swaleha Mujawar	Assist. Prof. (Psy. Dept.) CSSH	
4.	Dr. Mohan Dhyani	Prof. & Head (Psy. Dept.) Dehradun	
5.	Dr. Pankaj Verma	Prof. & Head (Psy. Dept.) VMMC Delhi	
6.	Dr. Rakesh Kr. Biswas	Psychiatrist, Moradabad	

Dr. Vivek Kumar

Prof. & Head

Department of Psychiatry

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Office of the PG Dept. of Psychiatry

Ref.No. SMC/PSY/2025/

Dated: 10/11/2025

To,
The Principal
Subharti Medical College
SVSU, Meerut



Respected sir,

Subject: Information regarding Composition of BOS for PG and UG.

S.N.	Department	Composition of BOS for PG	Name, Designation and address of Members
1.	Psychiatry	Chairperson	Dr. Vivek Kumar (Prof. & Head) CSSH, SMC
2.	Psychiatry	Members	Dr. Swaleha Mujawar (Assist. Prof.) CSSH, SMC
3.	Orthopedics	One senior person to be opted from other department	Dr. Gourav Menwal (Prof., CSSH) SMC
4.	Psychiatry	One subject expert (academic) from reputed central/state/private University)	Dr. Mohan Dhyani (Prof. & Head) Shri Guru Ram Rai Institute of Medical & Health Sciences Patel Nagar Dehradun
5	Psychiatry	One subject expert from R & D	Dr. Pankaj Verms (Prof. & HOD) VMMC & Safdarjung Hospital Delhi
6.	Psychiatry	Senior alumni (Who has 5 years of experience in relevant field)	Dr. Rakesh Kr. Biswas, Psychiatrist, Moradabad

S.N.	Department	Composition of BOS for UG	Name, Designation and address of Members
1.	Psychiatry	Chairperson	Dr. Vivek Kumar (Prof. & Head)
2.	Psychiatry	Members	Dr. Swaleha Mujawar (Assist. Prof.)
3.	Orthopedics	One senior person to be opted from other department	Dr. Gourav Menwal (Prof., CSSH) SMC
4.	Psychiatry	One subject expert (academic) from reputed central/state/private University)	Dr. Mohan Dhyani (Prof. & Head) Shri Guru Ram Rai Institute of Medical & Health Sciences Patel Nagar Dehradun
5	Psychiatry	One subject expert from R & D	Dr. Pankaj Verms (Prof. & HOD) VMMC & Safdarjung Hospital Delhi
6.	Psychiatry	Senior alumni (Who has 5 years of experience in relevant field)	Dr. Rakesh Kr. Biswas, Psychiatrist, Moradabad

Thanking You

Yours Sincerely,

Dr. Vivek Kumar
Prof. & Head
Dept. Psychiatry
SMC & CSS Hospital Meerut

Dr. VIVEK KUMAR
Prof. & Head

Department of Psychiatry

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005

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